



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

BHANDARKARS' ARTS AND SCIENCE COLLEGE

- Name of the Head of the institution **Dr. Shubhakarachari**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **08254230369**
- Mobile No: **9741637549**
- Registered e-mail **basck1963@rediffmail.com**
- Alternate e-mail **principal@basck.in**
- Address **NH 66, VADERHOBLI,**
- City/Town **KUNDAPURA**
- State/UT **KARNATAKA**
- Pin Code **576201**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Mangalore University**
- Name of the IQAC Coordinator **Dr. Vijayakumar K M**
- Phone No. **9481268476**
- Alternate phone No. **08254230369**
- Mobile **9481268476**
- IQAC e-mail address **iqacbck@gmail.com**
- Alternate e-mail address **vijayakumar.km@basck.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://www.basck.in>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.basck.in/IQAC/Academic%20calender/BCK%20-%20calendar%202022%20-23.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	81.05	2004	16/09/2004	15/09/2009
Cycle 2	A	3.24	2011	16/09/2011	15/09/2016
Cycle 3	A	3.32	2017	12/09/2017	11/09/2022
Cycle 4	A	3.21	2023	19/07/2023	18/07/2028

6. Date of Establishment of IQAC

05/07/2005

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	IIC COUNCIL	MINISTRY OF EDUCATION'S INNOVATION CELL	2022-23	12000
Institutional 1	azadi ka amrit mahotsav	MANGALORE UNIVERSITY	2022-23	10000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Academic Audit has been conducted by the College. 2. Teachers have prepared the E-content and the same has been uploaded in Office 365. 3. Initiative towards Strategic Planning Feedback taken from all Stakeholders and actions were taken based on it. 4. The Institutions Innovation Council has been actively conducting various activities. 5. Faculty members are encouraged to participate in seminars/workshops/research-oriented activities and also to publish research papers.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Implementation of NEP for II year UG classes	Implemented Successfully
Organising FDP programme for Teaching and Non teaching staff.	Faculty participating F.D.P conducted by other Institutions.
Development of E-content for online classes.	We are circulate e-content for students
Organising seminar/conference/workshop for students	Conducted Workshops and Seminars.
Encouraging Research activities in the campus.	Yes, Both faculty and Students
Enhancing placement activity	Going on Successfully
Encouraging more student to participate in IIC activities of Ministry of Education.	Going on Successfully

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
College Staff Council	01/04/2024

14. Whether institutional data submitted to AISHE

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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
College Staff Council	01/04/2024
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2024	27/01/2024
15. Multidisciplinary / interdisciplinary	
The state of Karnataka has already implemented the NEP at Under Graduate Level. Being an affiliated college, the college follows the re-designed syllabus approved for bachelor degree courses by	

Mangalore University. Apart from this, the college prepared itself to implement the structure of NEP in its curriculum through a NEP task force at college level. The college offers degree programmes in Arts, Science, and Commerce disciplines. In this line, students were given freedom to select the core papers and open electives of their choice from different disciplines. The University has provided the list of open elective courses under the multidisciplinary courses. Moreover, the students need to study vocational courses, Indian Constitution and Environment Science, value based courses, and skill based courses that are embedded in the curricula. Awareness about the selection of online programmes/MOOC programmes offered by different institutions is created during the students' orientation. This eventually creates a platform to opt multidisciplinary/interdisciplinary courses even the college do not offers the programme. The college has awareness programmes, training session, and discussions among the faculty members about the effective implementation of the NEP to ensure diverse curriculum that is multidisciplinary/interdisciplinary in nature.

16.Academic bank of credits (ABC):

The college is affiliated to Mangalore University which assure the implementation of ABC at the level of university. The ABC for the college will be either established by the University or by the College in an appropriate structure as per the guidelines by the University.

17.Skill development:

Another visionary approach of NEP is Skill development among the academic degree holder. The college abided to offer the curriculum that integrates the skill enhancement courses such as Digital Fluency, Artificial Intelligence, Critical thinking, Financial literacy, creativity and innovation, Mathematical ability, critical thinking and Problem solving, entrepreneurship, professional communication, Cyber security, Cultural awareness in the first three years of Bachelor degree. Moreover, National Skills Qualifications Framework (NSQF) is considered while offering the skill development courses in the syllabus for different semesters. The level of skills as per the NSQF is reflected in the certification in a multiple entries and exit system of NEP. The college also has a practice of training students through functional MoUs. For instance, TIMES has trained 45 students with necessary industrial skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college administration promotes the inclusion of Indian Knowledge in curriculum. The college encourages learning of the Mother tongue by the students. The college taught Kannada, English, Hindi and Sanskrit as languages and the students are free to opt these languages as core papers. The students are free to learn the cultures such as Kodava, Konkani, Manipuri, and Arabic by selecting such languages as core/open electives offered by the colleges affiliated to Mangalore University. The college magazine 'DARSHANA' has been encouraging the students write articles in varied languages such as Kannada, English, Hindi, Konkani, Tulu, Malayalam, Arabic. The faculty members have been taking an active part in the propagation and development of Indian based cultures through their activities and publications. The same are made available to the students of the college. The curriculum also focusses on concepts like Ancient Indian history, Civilizations, Indian culture, Yoga, and Indian ethos, early inscriptions in creating awareness about Indian knowledge. The University has prescribed a course on 'History and culture of Tulu Nadu' which help students to obtain knowledge on the historical roots of Dakshina Kannada region. Apart from this, the college has an Archaeology Museum that displays the local artefacts and culture. The 'Heritage Club' is actively organizes programmes that promotes the local as well as national culture. The college continuously promoting the Indian culture through academics.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college offers 5 programmes across Arts, Science, Commerce disciplines with languages. All these programmes are offered as outcomes-based education (OBE) programmes that impart the knowledge required at regional and global level. The courses are designed in such a way that they increase the disciplinary knowledge, self-learning, moral and ethical awareness, and develop the communication skill, problem solving techniques, reflective thinking capacity, and problem solving capacity. The cognitive abilities of the students are also enriched through these programmes offered by the college. The program outcome and course outcome are clearly mentioned in the syllabus so that the students ultimately get an idea about the significance of studying the programme. An awareness among the students has been created, about the program and course outcome. Hence, it helps them to plan and be placed in reputed companies or to obtain higher education in suitable streams.

20.Distance education/online education:

The faculty members extensively used the digital technologies to conduct online classes and provided digital content as study materials to the students during 2022-2023. The stakeholders of the college have gained experience of online education, access to online resources, and online examinations. Thus college foresees this experience as an opportunity to impart online education which is intended in NEP. The college encourages the faculties to offer certificate courses for the students in online mode. The college has plans to impart online courses on par with the regular degree courses with proper permission from UGC.

Extended Profile

1. Programme

1.1	520
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	2265
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	470
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	761
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	83
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	83
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	52
4.2 Total expenditure excluding salary during the year (INR in lakhs)	33,821,734.8
4.3 Total number of computers on campus for academic purposes	349
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<ul style="list-style-type: none"> The institution is affiliated to Mangalore University and the entire Curriculum is designed by the various Boards of Studies (UG) of the University. The faculty members of the institution on these bodies play an active role in the design of the curriculum. 	

- Class-wise time tables, Project, Industrial Training presentations, Seminars, counseling sessions & library. Time table for lab courses is prepared separately.
- Individual faculty time tables are prepared reflecting his/her complete workload.
- Faculties of individual departments draw up the lesson plans based on the curriculum and share the work load on the basis of competence and comprehension.
- Each faculty member maintains a work diary on daily basis, highlighting the work carried out.
- New and innovative teaching techniques, in addition to the traditional lecture method are adopted to deliver the content.
- Learner-centric techniques such as peer learning, collaborative learning, group discussion, video lectures, quiz etc., are employed to encourage students' active participation.
- The subject associations conduct workshops to discuss the effective translation of the curriculum and improve the teaching practices.
- Faculty prepare the tutorial sheets and their solutions for the science subjects.
- Assignments are duly checked after submission by students marks are recorded for internal assessment.
- Periodical review on the coverage of syllabus and regularity of the students is taken by the HOD/Principal.
- The library is informed of required textbooks, reference books and e-journals for the forthcoming semester/academic year.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- At the beginning of each academic year, the academic calendar is prepared at the college level incorporating curricular, cocurricular and extracurricular events in alignment with the University academic calendar.

- Courses are allocated to the faculty members based on their expertise & subject preferences by the Head of the department (HOD) and approved by the Principal.
- Class-wise time tables also Project, Industrial Training presentations, Seminars, counselling sessions & library.
- Time table for lab courses is prepared separately. Individual faculty time tables are prepared reflecting his/her complete workload.
- Faculty prepare the tutorial sheets and their solutions for the science subjects which includes previous university questions & other important questions in view of competitive examinations.
- Assignments are duly checked after submission by students marks are recorded for internal assessment. There are two internal assessment tests (CT1, CT2, RT), the first test (CT1) after six/seven weeks of the commencement of the semester, second test (CT2) after a week or two from the CT1 and the third test RT (Re Test) before the last working day of the semester. The external assessment is based on the semester end examinations conducted by the university.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

23

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

92

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Human Values and Professional Ethics:

The Curriculum subsumes human values and professional ethics in core theory of many programmes viz., Commerce, Business Administration, Computer Applications and language courses.

The Institute has Humanity Association which strives to promote values in every learner. Values are also infused in students' through Moral and Spiritual camp .

NSS, NCC, Youth Red Cross, Rovers and Rangers among others through their various reach-out programmes, are successful in touching the students positively.

Gender Sensitization:

The Institute also houses Women forum which promotes and organizes various programmes on gender equity and sensitization.

Statutory and Welfare Cells are in place to address the sensitive issues concerning gender and equity.

Environment and Sustainability:

Environmental Studies - a Compulsory Elective Foundation Course, core courses in Botany, Zoology, Chemistry, Arts, Commerce and Business Administration also educate on environmental concerns and sustainability.

Programmes such as tree plantation drives, E-waste awareness, collection and appropriate disposal drives, Swacch Bharat Abhiyan, Campus Cleaning Drives, restricting the use of plastic, use of

Biobin, etc. are initiated by various Departments and Associations.

Every effort is made to integrate the cross-cutting issues into and beyond the curriculum to provide strong foundation of human values among the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

406

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.basck.in/IQAC/feedback/Feedback%202022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1312

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

534

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students, after admission and organizes special programs for advanced learners and slow learners.

Slow learner:

Special care is taken of the academic weak students. To enhance their performance the college conducts remedial coaching. Extra coaching is provided in respective subjects.

Class tests are conducted based on previous year question papers. Problem solving sessions and additional tutorials are conducted. To improve the confidence level of the students, confidence building lectures are arranged.

Extra time is allotted to slow learners to complete tasks such as reading, problem solving, and analysis of the experiment.

- Remedial Classes are conducted with an aim to improve the academic performance of the slow learners,

- Academic and personal counseling are given to the slow learners

by the tutor, mentor and the counseling cell.

- Bilingual explanation and discussions are imparted to the slow learners after the class hours for better understanding.

Advanced Learner:

- Special Coaching classes for the first 5 class toppers of every class after the internal tests are conducted regularly to secure University Ranks.

- Advanced learners are encouraged to enroll in MOOC Courses - Swayam, EdX.

Advanced learners from Science stream are given special guidance about INSPIRE fellowship.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2265	83

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The methodologies include illustration and special lectures, field study, case-studies, project-based-methods, experimental methods.

Interactive method: The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, educational

games, discussion and questions and answers on current affairs.

ICT enabled teaching methods have been made available in the institute. The Teaching Learning Process is supported with Regular Practical Sessions, access of Digital Library, online Courses and online Journals, conducting online tests, use of LCD projectors for seminars and workshops, productive use of educational videos, accessibility of non-print material for students of Computer studies.

Online reference, lecture talks, motivational talks, educational videos and web reference support the teaching-learning process. The institution has installed RDS system on the campus to support the educational activities of the inmates.

Project-based Learning: Project work is not mandatory for all the courses offered at the institute under CBCS. Some subjects are augmented with learning through implementation of mini-projects.

Experiential Learning: The faculty members foster learning environment by engaging in rich experiential content of teaching through experimentation, demonstration, visual aids, periodical industrial visits, organizing exhibitions as well as presenting papers.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://basck.in/IQAC/2022-23-2.3.1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The following tools are used by the Institute

ICT Tools:

1. Projectors- 29 projectors are available in different classrooms/labs

2. Desktop and Laptops- Arranged at Computer Lab and departments in the campus.

3. Printers- Installed at computer Labs, library, and college office.

4. Photocopier machines - Multifunction printers are available at all prominent places in the Institute.

5. Scanners

6. Seminar Rooms

7. Smart Board

8. Auditorium

9. Online Classes through, Microsoft Office Teams.

10. MOOC Platform (NPTEL, Coursera, SAP, Udemy, Edx etc.)

11. Digital Library resources.

Use of ICT by Faculty

Faculties are encouraged to use Power-Point presentations in their teaching by using LCDs and projectors.

Sufficient number of books, Journals, e-journals and e-books are available in the library.

Industry Connect- Seminar and Conference rooms are digitally equipped. Seminar hall is equipped with multimedia facilities. Talks and webinars are conducted in seminar hall using ICT facilities

Online tests, e-assignments are given through OFFICE 365.

Students are counseled with the help of office 365 applications.

Recording of video lectures is made available to students for long term learning and future referencing.

Various technical events and management events are being organized with the help of various ICT Tools.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

83

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

83

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

83

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

EXAMINATION COMMITTEE

The main function of this Committee is to carry out University examinations and Conducting Continuous Internal Evaluation. Keeping the record of each and every issue related to the examination and organizing workshops and seminars for the improvement of the examination system are also the responsibilities of this Committee.

Objective

To conduct Internal Assessment and External Assessment Examination related all work as per University regulations.

Role and Responsibility

- The Exam Committee shall distribute the Exam Forms of the University to regular students (the fees for the same are collected as part of the college fees) and collect them back after having them duly filled in.
- The Exam Committee shall put up notice inviting students to have the exam form collected and returned in due time.
- The Examination Committee shall prepare relevant time tables for internal assessment.
- The Examination Committee shall make the Block and Seating Arrangement and display them on the concerned Notice Board.
- Though the teaching faculty is entitled to vacation if eligible, it is expected that they are available for examination duty at least for two weeks. .
-

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Role and Responsibility

- The Exam Committee shall distribute the Exam Forms of the University to regular students (the fees for the same are collected as part of the college fees) and collect them back after having them duly filled in.
- The Exam Committee shall prepare and display an overall Supervision Duty List as well as Daily Supervision Duty List on the Staff Notice
- The Exam Committee shall ensure that adequate stationery, like answer sheets, graph paper, answer paper bags etc. are made available.
- The Exam cell in consultation with the Chief shall contact members of the panel (provided by the HOD) and shall prepare the list of the Examiners depending upon their availability.
- All the results (First Year to Final Year) shall be displayed on the respective student Notice Boards.
- Exam Committee shall analyse the exam results and the same shall be verified by the respective HODs. After due verification, copies of the result analysis shall be sent to

HODs and IQAC.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The curriculum of the programmes is designed by the university. The college teachers have to define the programme outcomes for each programme offered by the college.

Program Outcomes (POs): It represents the knowledge, skills and attitudes the students should have at the end of a course completion of their respective engineering program.

Course Outcomes (COs): It gives the resultant knowledge and skills the student acquires at the end of each course. It defines the cognitive processes a course provides.

Program Specific Outcomes (PSOs): These are statements that defines outcomes of a program which make students realize the fact that the knowledge and techniques learnt in this course has direct implication for the betterment of society and its sustainability.

Mechanism of Communication:

The College adopts Outcome based education rather than input oriented bell shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated to Mangalore University and offers Under Graduate courses under the Faculty of Arts, Commerce and Science. For these courses, the institute follows the curriculum designed by the affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same is communicated to the students.

After measuring attainment of POs, PSOs and COs, it has been observed that the students' strength as well as passing percentage is increasing progressively. Besides, students' progression to Higher Studies is increasing consistently. The ratio of students' placement is also increasing. Utmost care has been taken to meet the outcomes. Feedback has been taken from all the stakeholders and necessary steps were taken accordingly.

The Institute has implemented the following mechanisms:

- Academic Calendar of our affiliated university is followed.
- Faculties maintained Academic Diary and also prepared Semester-Wise evaluation Reports.
- Internal examination committee analyzed evaluation reports of results.
- Feedback from the Stakeholders for the attainment of PO, PSO and CO.
- Placement committee took the review of the Students' Progression to Higher Studies and their Placements.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

748

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.basck.in/IOAC/feedback/Feedback%202022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.14636

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0.14636

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

13

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

2

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities conducted by various wings and cells within the institution have played a pivotal role in sensitizing students to social issues and fostering holistic development. Through initiatives such as AIDS awareness programs, blood donation camps, and soil conservation campaigns, students have been actively engaged in addressing pressing societal concerns. These activities not only educate students about critical issues but also instill a sense of responsibility and empathy towards community welfare.

Moreover, programs like public speaking sessions, cultural extravaganzas, and health awareness camps contribute to the holistic development of students by enhancing their communication

skills, cultural appreciation, and health consciousness. The collaborative efforts with industry, community, and NGOs further broaden students' perspectives and provide practical exposure to real-world challenges and solutions.

Overall, these extension activities create a platform for students to actively participate in meaningful endeavors, nurturing their social consciousness, leadership qualities, and commitment to societal well-being. They embody the institution's dedication to producing socially responsible individuals capable of making positive contributions to society.

File Description	Documents
Paste link for additional information	https://www.basck.in/IQAC/Criteria3/3.4.1%20Document%20For%20Extension%20and%20Outreach%20Final.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

28

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance,

other universities, industries, corporate houses etc. during the year

07

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructural policy of our college is formulated to achieve the mission of teaching and learning in an effective way. The institution has a definite mechanism for creation and enhancement of infrastructural facilities. Accordingly, the Governing Council, IQAC, and Staff Council present necessary proposals for infrastructural development to the Management. The infrastructure facilities and learning resources are categorized as under: (a) Learning Resources include resources and infrastructure required for library, laboratories, computer centre, class room teaching, events, meetings and conferences. (b) Support facilities include hostels, non-resident students' centres, canteens, convocation hall, seminar halls, committee rooms, Biodiversity Park, sports grounds, Gyms, Yoga centre. (c) Utilities include safe drinking water, restrooms and power generators PhysicalFacilities The institution has adequate infrastructure facilities to meet the demands of courses that it offers and to provide the necessary teaching-learning resources. A number of infrastructural facilities have been created and enhanced in the last two years. 52 furnished class rooms including 30 ICT-enabled class and AV rooms. Well-equipped laboratories, a science research laboratory, a multimedia language laboratory, Natural history museum, History museum, computer hardware museum, botanical garden, central library, eight audio-visual halls, five auditoria/seminar halls, two open-air theatres, an indoor sports complex and a spacious playground cater the curricular, co-curricular and extracurricular

needs of the institution. Canteen, common rooms for boys and girls, separate office spaces for various student-centric activities, student service centre are additional facilities available in the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college strives for overall personality development of our students by providing adequate infrastructural facilities to conduct co-curricular, extra-curricular, sports and games activities in the college.

Auditoriums Seating capacity.

1 Madhava Mantapa open-air Theatre 10000

2 Dr.H.Shantaram Open air theatre 2000

3 R.N.Shetty Hall 1000

4 Padmavathi Auditorium 150

5 Seminar Hall in the Library 150

6. 8Audio Visual halls 100 each

7 Lions Hall 200

8 Radhabai hall 300

Adequate facilities are provided to conduct sports and games, both indoor and outdoor. A spacious playground located within the college campus is used to conduct various sports activities. The playground accommodates standard measured playing courts for Basketball, Volleyball, Throw ball, Tennikoit and Kabbadi. Well laid out Cricket pitch is maintained to play hard ball cricket. A 200 meter oval shaped track facilitates various sprint events. Besides these, there are separate standard measured pits

for jumping and throwing events such as; High jump, Long Jump, Triple Jump, Javelin throw, Shot-put, Hammer throw, Discus throw, etc.

The college has an Indoor Games Complex for boys and girls separately with Shuttle Badminton courts, Carom, Chess, TableTennis rooms, multi-gym for body building and weight lifting, wrestling ring.

Indoor Sports and Games complex has two rooms for accommodation of visiting teams. Other basic facilities like water cooler, separate dressing rooms, rest rooms are available in the Indoor Games complex.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

52

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

33

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

73.7

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Bhandarkars' College Library, a revered institution with a legacy spanning over six decades, plays a pivotal role in nurturing the quest for knowledge at Bhandarkars' Art and Science College in Kundapura. Boasting an extensive collection of more than 96,000 books, the library has been a beacon of intellectual growth for both students and faculty members.

This four-story architectural gem is thoughtfully designed to cater to a diverse range of needs. The ground floor houses a meticulously organized stack room, while the first floor offers a circulation counter and an Online Public Access Catalog (OPAC) station, facilitating seamless book searches. Additionally, the periodicals section on the same floor accommodates 129 journals and magazines, providing a valuable resource for academic research.

Ascending to the second floor, one discovers a spacious reading room capable of accommodating 140 students, complete with sections for both male and female users, as well as a reference room housing rare books, dictionaries, encyclopedias, and competitive examination materials.

The library also embraces modernity with facilities like AV and conference rooms on the uppermost floor, while an art gallery showcases the artistic talents of the college community.

With a range of amenities and a robust digital infrastructure, Bhandarkars' College Library stands as a bastion of learning, continuously evolving to meet the needs of students and faculty in the digital age.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.69

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

121	
File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The plans for infrastructural development are given top priority as the College realizes the correlation between adequate infrastructure and effective teaching - learning. The strategies adopted for ensuring adequate infrastructure are as follows: At the beginning of the academic year need - assessment for replacement / up gradation / addition of the existing infrastructure is carried out based on the suggestions from BOS members, Heads of the departments, lab technicians and system administrator after reviewing course requirements, computer - student ratio, budget constraints , working condition of the existing equipment and also students grievances. Optimal deployment of infrastructure is ensured through conducting workshops/awareness programs/training programs for faculty on the use of new technology. Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians/system administrator. Renewal of AMC is done at the beginning of the academic year for the deployed Software applications, UPS and Generators. The institute has always been reviewing the current needs and accordingly the internet bandwidth is upgraded from time to time. Number of system with configuration-349 for the students use. Most of the computers have internet facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

349

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

316.09

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructural policy of our college is formulated to achieve the mission of teaching and learning in an effective way. The college Management decides the creation and enhancement of infrastructure from time to time keeping in view the infrastructural requirements of the existing courses and new courses envisaged, according to the needs of students and in tune with changing trends. The institution has a definite mechanism for

creation and enhancement of infrastructural facilities. Accordingly, the Governing Council, IQAC, and Staff Council present necessary proposals for infrastructural development to the Management. The Management allocates funds for the creation and enhancement of infrastructure on priority basis and ensures the creation of these facilities in time. The infrastructure facilities and learning resources are categorized as under: (a) Learning Resources include resources and infrastructure required for library, laboratories, computer centre, class room teaching, events, meetings and conferences. (b) Support facilities include hostels, non-resident students' centres, canteens, convocation hall, seminar halls, committee rooms, Biodiversity Park, sports grounds, Gyms, Yoga centre. (c) Utilities include safe drinking water, restrooms and power generators.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

2010

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

370

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nill
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

229

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

229

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

229

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
226	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
Nil	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	
16	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

College creates a platform for the active participation of the students in various administrative and academic bodies including Sports committee, Cultural Committee, Magazine Committee, Library Committee, Career Counselling Cell, Editorial Board and Students Welfare Committee.

Objectives

To promote, discipline and decorum in the institution, and spirit of oneness among students of the institution; social harmony among all students and to work towards their cultural and academic development; cordial relations between students and teachers of the University; leadership quality among students ; to equip them for becoming responsible citizens of the nation.

Class Committees

Class committees for each course that comprise of student members representing meritorious as well as weak students, along with faculty members nominated by the Head of the Department, other than the course teacher.

Several clubs such as music, dramatics, literary, robotics also work along with SC.

Cultural and Sports Committees:

Students have strong representations in all cultural and sports and games committees .

Organization of Special Events

Students organize, and celebrate the National Teachers Day, on Sept. 5, Founder's Day celebrations on December 5 and other National celebrations that include, Independence Day, Republic Day, Science Day and various NSS and social service activities.

File Description	Documents
Paste link for additional information	Null
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

27

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has registered Alumni Association. Alumni Registration No. is KUN-4-00018-2019-20 .

The Alumni organizes lectures on personality development. Over the years it has been helping in holding interactive sessions to motivate students regarding social adjustments and career

seeking. The alumni has expanded and strengthened it with new enrolments.

The alumni appear for various activities and their suggestions are taken into account. Alumni day is celebrated and their achievements are recognized. The Institution has a social networking page and a separate link in the website where the Alumni can register and connect to share their ideas.

Alumni Objectives:

1. To bring together students of institution youth in every area to act as their representative and coordinate, synchronize and promote their interest in all matters.
2. To utilize the experience, wisdom, zeal, ability and spare time of past students of the institution the society for the benefit of the weaker section of the society.
3. To promote and provide for education, educational scholarships and medical relief useful to poor and the needy students of institution.
4. To arrange seminars and to develop activities for healthy environment.
5. To support library for general education and advancement thereof for past students.

File Description	Documents
Paste link for additional information	Null
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: "To make higher education available to all sections of the community emphasizing inculcation of moral and human values"

Mission: "To provide adequate infrastructure with student centric, research-oriented learning environment and ample scope for value-based, skill-oriented co-curricular and extracurricular activities in tune with the technological development in teaching and learning"

Nature of governance: The College is sponsored by the Academy of General Education, Manipal, and managed by Bhandarkars' college trust, The College Trust is the supreme body of administration that deals with policy matters and financial aspects. Many powers of the Trust especially about administrative matters are delegated to the Governing Council that contains representatives from the Trust and Staff. The Staff Council comprising the Principal and Heads of all the Departments, plans and executes academic and non-academic matters.

Perspective Plans: At the beginning of the academic year, the principal call the meeting of teaching and non-teaching staff and Action Plan is prepared by Heads of Department, Committee Coordinators in consultation with the other faculty members and implement various programmes for the benefit of students.

Participation of teachers in decision-making bodies: The college practices participative management system and teachers play a significant role in the decision-making process. The principal of the college, with the help of the management, governs the college in materializing the vision and mission to reality.

File Description	Documents
Paste link for additional information	https://www.basck.in/AboutUs.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes and practices a culture of decentralization and participative management in day to today governance.

The College Magazine Darshana Committee can be taken as a good example of participative management. The primary responsibility of the Magazine Committee is to bring out a College Annual Magazine in a stipulated time. This committee has members from all the departments and Magazine reflects the collective efforts of the college staff and students.

Darshana college annual magazine, where the students get a platform to showcase their literary skills is published every year in a systematic manner. Once the committee is formed, the convener with the cooperation of members and student representatives prepares action plan and the whole process of bringing out magazine is planned in advance. The editorial board consults the cultural representatives of the class to collect articles. During the first term, students are informed about the magazine and their role in contributing the articles. During the second term periodical meetings with students and teachers helps in identifying the student contributors. From the month of December to April, the process of collecting the articles, typing and editing the writings, calling for a quotation to print the magazine, correction of the hard copy and finally bringing out the magazine itself is evidence of the participative management.

File Description	Documents
Paste link for additional information	https://www.basck.in/Cell.html
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Individual Goal

Fine tuning the quality of student by enhancing their academic performance by continuous evaluation.

Departmental goal

Imparting life skills by conducting seminars/workshops/group discussions/invited lectures by eminent persons and giving an impetus to students' progression.

Institutional Strategic goal

The college has a perspective plan for development. The perspective within which all development takes place is worked into the vision statement of the College. Development is envisaged and planned under the heads of Academics, Infrastructure and Human Resources. Some of the aspects considered for the perspective development are

1. Following effective teaching learning process
2. Developing and following leadership and participative management
3. Establishing continuous internal Quality Assurance System
4. Ensuring good governance
5. Ensuring staff development and welfare
6. Developing financial management
7. Engagement in community services and activities
8. Ensuring student development and participation
9. Developing physical infrastructure
10. Encouraging research and development activities

Deployment Documents

Most of the activities and plans are recorded and documented properly and are being kept at the office. All the Department Heads and Committee Coordinators maintain the relevant records and Proceedings/Minutes. These contain details regarding concerned activities. Reports of programmes conducted are published in local newspaper and social media. Documents related to finance are maintained in the College office.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.basck.in/IQAC/BCK%20Perspective%20Plan%202022-2027.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College is sponsored by the Academy of General Education, Manipal, and managed by Bhandarkars' College Trust Kundapura. The College Trust provides effective leadership in making policies, mobilizing resources and delegating the responsibility to the Governing Council and the principal. It plays the role of facilitator and motivator in the functioning of the college. The decisions regarding administrative matters are taken by the Governing Council. and keeps vigil on the achievements of the goals set by the Trust. The principal is the executive head of the college and executes the decisions taken by the Trust and the Governing Council. A Staff Council consisting of the Heads of all the departments guides the principal in academic, disciplinary and other matters.

Service Rules and Procedures: The service rules and procedures of the college are governed by the Karnataka Civil Services Rules For Management staff, service rules framed by the Management in accordance with the rules and regulations laid down by the Government.

Recruitment: The appointment of Permanent full-time teachers and non-teaching staff are recruited as per the cadre and recruitment rules of the Department of Collegiate Education (Aided Institutions). Contract teachers are appointed by the Management.

Promotional policies:The promotion policies are framed by the UGC and the State Government in case of teaching staff and the government in case of non-teaching staff.

File Description	Documents
Paste link for additional information	https://www.basck.in/IQAC/ORGANOGRAM/6.2.2%20ORGANOGRAM.pdf
Link to Organogram of the Institution webpage	https://www.basck.in/IQAC/ORGANOGRAM/6.2.2%20ORGANOGRAM.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance

A. All of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The existing welfare measures for teaching and non-teaching staff are as listed below:

1. Regular Pension and National Pension Scheme
2. Small Family Incentive
3. Ph.D. increment
4. Residential facilities in the form of college Quarters.
5. Earned Leave, Casual Leave, Special Casual Leave and On Official Duty facility.
6. Encashment of Earned Leave
7. Lady staff members can avail 180 days of paid maternity leave
8. Regular Promotion facility
9. Provident Fund facility for the management staff.
10. Medicare Scheme which provides medical insurance for both teaching and non-teaching staff at Kasturba hospital Manipal.
11. Felicitation to retiring and transferred staff
12. Annual Staff club day

13. Physically challenged incentives

14. Faculty Improvement programme (FIP)

15. Permission to do part- time PhD, attend FDP, Orientation programme and refresher course

16. Provision of accommodation in ladies' hostel on request, for lady staff members.

17. Canteen facilities.

18. Employee gets fees concession for their ward.

19. Salary advance facility for teaching and non-teaching staff in case of urgency.

20. Centralized reprography facility (Xerox) for Teaching & Non-Teaching staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**10**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****7**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching staff - In order to maintain the academic and administrative standards of the institution, comprehensive evaluation of each teacher by the students on a ten parameters system is conducted through questionnaire at the end of every academic year. The same is tabulated and presented to the staff for analysis, introspection and necessary improvement. In addition, there is a mechanism in which every faculty member prepares a self-appraisal report in the prescribed proforma at the end of each academic year as per the instruction of the Dept. of Collegiate Education. The same is verified with comments by the principal and then by the Registrar of the Academy of General Education, the supreme head of the management. A copy of this self-appraisal report is submitted to the Joint Director of Collegiate Education. Every staff member is required to maintain a work-dairy in which the day to day activities are recorded and a monthly appraisal is made by the HODs and the Principal.

Non-teaching staff- The performance of non-teaching staff is conducted by Annual meetings and interactions with Management and Principal. The Academy of General Education, the parent body of the College holds meeting of non-teaching staff to guide and update them regarding Office up keeping and accounting.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Response:

The college has internal (Management audit) and external (Government audit) audit mechanism. The accounts of the college are audited at the end of every academic year. The internal audit is carried out by the Committee constituted by the management. Who checks the receipts/payments of all college accounts..

The external audit is carried by the a. Auditors appointed by the Academy of General Education, Manipal. b. Audited by the auditor

appointed by the Joint Director of Collegiate Education Mangalore ensure proper maintenance of assets/documents/audited statements as per the statutes and guidelines and there were no major audit objections. There were some audit objections and all the objections are compiled by the college. The grants received from the UGC have to be audited by an external auditor and the same has to be submitted to the UGC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

For the effective and efficient use of financial resources, Financial Committee is constituted by the managing council which will monitor and manage the financial resources of the institution. The finance committee draws up the budget after careful consideration of the grants, fees and other resources. The budget and expenditure are discussed and approved by the Governing Body. The major expenses include government/university fees, examination, salary, infrastructure development, equipment, library books, water, electricity, telephone, internet, printing and stationery. The different types of repair work are handled on a daily/weekly /monthly /annual basis. The requirements of each department are listed and submitted to the principal of the

college, who in turn makes arrangements for adequate supplies at the beginning of the academic year. The College Trust prepares the budget and allocates funds for the effective implementation for various plans and projects of institution. At the end of each academic year the accounts are audited by the certified auditor. For the optimum utilization of UGC grants a Planning Board is constituted, which includes senior faculty members, heads of the departments, senior office administrative staff and a representative from managing council. Grants received are carefully planned, allocated and utilized as per the directives of the funding authority. The funds allocated are optimally used for various academic, extension, curricular, co-curricular, extra-curricular activities and programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Institute attempts to chisel out the total quality person through a persistent focus on imparting quality education, through its innovative, comprehensive and flexible education policy. Its Internal Quality Assurance Cell (IQAC) carries out activities that encompass all aspects of the Institute's functioning.

The IQAC at Institute was constituted on 25/06/2005. Since then, it has been performing the following tasks on a regular basis: 1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students. 2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff. 3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak. Students and staff give their feedback and suggestions on teaching and administrative performance. The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels. The Institute IQAC regularly meets every three months. The Institute IQAC prepares, evaluates and recommends the

following for approval by the relevant Institute and Govt. statutory authorities: (a) Annual Quality Assurance Report (AQAR) (b) Self-Study Reports of various accreditation bodies (NAAC, NIRF,) (c) Performance Based Appraisal System (PBAS) for Career Advancement Scheme (CAS) (d) Stakeholder's feedback (e) Process Performance & Conformity (f) Action Taken Reports (g) New Programmes as per National Missions and Govt. Policies. IQAC led the efforts to acquire the NIRF Certifications in the 2018-19.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and reviews the teaching-learning process regularly. Based on feedback, various innovative activities and reforms were introduced. The improvements based on feedback implemented are: 1. IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes: The standard methods of teaching, learning, and evaluation which are proven over the years are being followed. Academic Calendar Daily lecture Record Evaluation of teachers by students Student learning outcomes The following points are adopted by the institute in this context: Regular class tests and interactions Midterm and continuous evaluation comprising of internal tests, assignments, group discussions, and seminar presentations. Semester system of examination for all courses. Providing Question bank of various subjects to the students. v Providing Lecture notes through an online portal Timely Redressal of students' grievances. At least 75% Attendance is compulsory in each semester. Extra classes for weak students to solve their problems.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution shows gender sensitivity through various initiatives and actions for creating safe, secure and healthy atmosphere in the campus. Sensitization of the students is done through special lectures and functions. Specific initiatives with respect to key areas are as follows:

- Safety and security

Hi-Tech Surveillance system: E- Surveillance with high resolution cameras through day and night facility of distributed recording in control room has been set up.

- Hostel: There is a separate hostel for girl students on the campus. Behaviour of students is monitored under set of well-defined rules. All students and staff compulsorily wear their ID cards.

- Security personnel: The College has strong security personnel

deployed all around the campus to create secure enrolment.

- **Medical Facilities:** Specialists are invited to visit the campus as and when necessary.

- **Counselling:** Institution has a system of mentoring in each department for inculcating social, moral and ethical values .Women Cell organises gender awareness program.

- **Common Rest Room:** Institution provides separate washroom facilities for girls.24 hours water is available with proper ventilation in the washroom. Separate girls' common room is created with good facilities.

- **Separate Indoor stadium facility:** The institution provides separate games facility on the campus.

- Celebrations of International Women's Day
- Security Programme: Karate training for self-defence
- Demo and Provision of sanitary napkin vending machine
- Discussion on Vishaka Guidelines against Sexual Harassment

File Description	Documents
Annual gender sensitization action plan	Nill
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nill

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Waste management is very important as it reduces the toxic impacts on the environment. Organic bio degradable waste including canteen waste is processed in the Baction-composting unit installed by Nila Polycast Baction. 100 Kg garbage is processed in a week. To treat laboratory waste water our college has installed the Effluent Water Treatment Plant (2000 litre) which cleans the effluents from the waste water. This recycled water is used for plants in the campus. Similarly the waste water coming out from the Ro plant is systematically utilized for plants in the campus.

Bio waste is segregated into dry, wet, sharp and stored in separate bags before disposal. Other scrap material like metal, wood, glass, etc. is given to scrap dealers for recycling. Paper waste (Raddi) is also given for recycling. Radioactive waste is not generated in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nill
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

A. Any 4 or all of the above

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our logo signifies our commitment towards the development of society with continuous traditional values. The college organizes several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff.

The Institution along with faculty jointly celebrate the cultural and regional festivals, like New-Year's Day, Teachers' Day, Orientation and Farewell Program, Induction Program, Rally, Oath, Plantation, Youth Day, Women's Day, Yoga Day, local festival, festivals etc. Institution is undertaking various initiatives in the form of celebration of days of eminent personalities National Festivals, NSS, YRC and other such activities to provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment. These functions help in developing tolerance, harmony towards culture, region and linguistics and also communal, social, economic and other diversities.

Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Two important national festivals, Republic Day and Independence Day are celebrated every year. Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct themselves as responsible citizens.

To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing a practical, supportive, safe, accessible, and affordable learning environment, these elements are inculcated in the value system of the college community.

The students are inspired to participate in various programs and also guest lectures, and workshops are arranged on culture, traditions, ethics, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students and employees.

The affiliating University curriculum is framed with mandatory

courses like Professional ethics and human values, the Constitution of India, and the Essence of Indian Traditional Knowledge, as a small step to inculcate constitutional obligations among the students.

Vigilance Awareness Week: 'Integrity - A way of Life 'To spread awareness regarding sanitation, living standards of life, and knowing one's personality.

A separate NSS unit is started exclusively to encourage the students and the unit is successfully conducting activities to serve society.

Beti Bachao, Beti Padhao Awareness Programme.

Blood donation to the needy through Youth Red Cross

Karnataka Flood donation

Awareness of constitutional rights and voters rights.

Road Safety Rally, Cleanliness/ Plantation drive, Covid-19 awareness, Drug awareness programs.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are

A. All of the above

organized	
File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Describe the efforts of the Institution in celebrating /organizing national and international commemorative days, events and festivals during the year within 200 words

The Institution promotes ethics and values in college. The University organizes National festivals and Anniversaries for the great Indian Personalities which includes:

1. Teachers' Day (5th Sept)
3. International Women's Day (8th March)
4. International Yoga day (21st June)
5. Independence Day (15th August)
6. Republic Day (26th Jan)
7. World Environment Day (5th June)
8. Karnataka Rajyotsava Day (1st Nov)
9. NSS Day (24th Sept)
10. World Mental Health Day (10th October)
11. World AIDS Day (1st December)

12. Constitution Day (26th November)

13. World Human Rights Day (10th December)

Birth and Death anniversary of great personalities:

1. Mahatma Gandhi (2nd Oct)
2. Dr. B. R. Ambedkar (14th April)
3. Founders' Day (5th Dec.)
4. Kanakadasa Jayanti (3rd Dec)
5. Maharshi Valmiki Jayanti (24th Oct)
6. Sadbhavana Diwas (20th August)

Our students are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities is sowed into the young minds through programmes. The institution practices pluralist approach towards all religious functions and encourages the students and faculty to showcase the same. Every year our institute organizes the national festivals and birth / death anniversaries of the great Indian personalities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

ICT Facilities

The institution has its own domain to facilitate e-mail id to all the faculty members as well as students. This domain and login-id with the support of Office 365 provides a proper private social media networking for all the members of the institution. Since this provides a virtual class room environment every member of the institution can use this as a platform for discussion and resource sharing.

Flexible and effective communication is possible because of the centralized digital environment. Effective reduction of recurring cost in hardware and software. Paper usage has been effectively reduced because of digital communication. Students and the faculty can effectively communicate with each other through Office 365.

Mid - Day Meal

The mid-day meal was an initiative started in 1976 funded by the college with the help of local contributors. This scheme's main goal is to provide the students who are socially & economically from the poor sections of the society. Students are selected on the basis of poverty, merit and the distance to the college to be commuted daily by the students.

With the initiation of this scheme, students' performance increased academically. Attendance of the students increased notably. Students' health and physical standards improved considerably.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Microsoft Office 365 as a digital platform for curriculum delivery, especially during the challenging times of the COVID-19 pandemic. The institution started using Microsoft Office 365 in

the 2014-15. Initially, there was resistance from both teachers and students. Over time, it gained popularity. The full potential of the digital platform was realized and efficiently utilized. Online teaching became a crucial component of education during lockdowns.

Microsoft Teams, Streams, One Drive, Outlook, Share Point, Forms, etc., were extensively used. These tools facilitated information sharing, virtual classrooms, and communication. One Drive provided a secure space for students and teachers to store, access, and share files. Study materials were shared through Microsoft Teams. Teams allowed the creation of groups for classes and subjects, fostering a social media-like networking environment. Video conferencing enabled teacher-student interactions, virtual experiments, and online practical exams. Recorded classes provided flexibility for students to access lessons at their convenience.

Students acknowledged improvements in critical thinking skills and subject knowledge. Recorded classes were available 24x7, ensuring a consistent, high-quality learning experience. Both teachers and students developed new skills and capabilities through online applications and programs. The institution takes pride in effectively utilizing technology and standing out among other institutions.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Implimentation of NEP for III year UG classes.
- Lecturers and students research activities to be given importance
- Motivate teachers to participate in FDP's
- Seminars/ Conferences and Workshops to be organized
- Focus on placement by the career guidance cell
- Prioritize IIC activities
- Development of E-content for online classes